Works Cited Guide

* Format:
	+ **Font**: Times New Romans
	+ **Size Font**: 12
	+ **Space**: Double
	+ **Special**: Hanging
* Citing your book sources:
	+ **Make sure you put the following in numerical order!!**
1. Author (Last name first and follow with a period.)
2. Title (Underline and follow with a period.)
3. City of publication (Follow with a colon. This is a colon. : )
4. Publisher (Follow with a comma.)
5. Date of publication (Follow with a period.)



* Citing your web sources:
1. Author (Last name first and follow with a period.)
2. Title (Put in quotations and follow with a period.)
3. Title of web site. (Underline and follow by period.)
4. Date of publication (Follow with a period. Write like the following date: 19 Feb. 2012)
5. Sponsor of site. (Follow with a period.)
6. Date of access. (When did you find it? Write like the following date: 19 Feb. 2012)
7. URL. (Web site link. You may do the short version ending in .com, .org, .net, etc.)



* The finished bibliographies for the books and websites will need to be listed in alphabetical order according to the author’s last name.

